FINANCIAL REPORT

Year ended February 29, 2004

# Michigan Deptartment of Treasury 496 (2-04) Auditing Procedures Report

Issued und	der P.A. 2 of 1	1968,	as amended.							
Local Go	vernment Typ	e vnshi	p Village	Other	Local Governme Village of			Cot <b>H</b> c	nty ought	on
Audit Dat 2/29/0			Opinion 8/13/			Date Accountant Report Subi 8/27/04	mitted to State:	REC		
Financia We affir	nce with t il Statemer m that:	ne s nts fo	statements of or Counties and	the Goveri d Local Unit	nmental Accou is of Governme.	government and rendere inting Standards Board in the Michigan by the Michigan	(GASB) an <b>d</b> chigan Departr	on financial the Uniform	staten n Rep ısur <b>)</b> .	porting Format i 2004
					d to practice in		iiciligali as tevi	seu.	S FINA	NCE DIV.
We furth	er affirm th	ne fo omm	lowing. "Yes" endations	responses t	nave been disc	losed in the financial sta	tements, includ	ding the not	es, or	in the report of
You mus	t check the	e app	licable box for	each item l	below.					
Yes	<b>✓</b> No	1.	Certain comp	onent units	/funds/agencie	s of the local unit are ex	cluded from the	e financial	statem	ents.
Yes	<b>₽</b> No	2.	There are ac 275 of 1980).	cumulated	deficits in one	or more of this unit's u	nreserved fund	d balances/	retaine	ed earnings (P.A
Yes	✓ No	3.	There are in amended).	stances of	non-complianc	e with the Uniform Acc	counting and E	Budgeting A	ct (P.	A. 2 of 1968, a
Yes	Yes No 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or it requirements, or an order issued under the Emergency Municipal Loan Act.									
Yes	Yes No 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943 as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).									
Yes	<b>✓</b> No	6.	The local unit	has been d	lelinquent in dis	stributing tax revenues th	nat were collec	ted for anot	ner ta	xing unit.
Yes	The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earne  Yes No 7. pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year).						the overfunding			
Yes	Yes No 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 199 (MCL 129.241).						.A. 266 of 1995			
Yes	Yes No 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).									
We have	enclosed	the	following:				Enclosed	To B Forwar	e ded	Not Required
The lette	r of comme	ents	and recomme	ndations.			~			,
Reports	on individu	al fe	deral financial	assistance	programs (prog	ram audits).				~
Single Au	ıdit Report	s (A	SLGU).							~
	ıblic Accounta		•							
Street Addr	ess		nue, Suite J	<u>,,,                                   </u>		City		State MI	ZIP 499	013
Accountant Signature  Date 8/27/04										

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#### JOHN I. JUKURI

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#### INDEPENDENT AUDITOR'S REPORT

To the Village Council Village of Laurium, Michigan

I have audited the accompanying general purpose financial statements of the Village of Laurium, Michigan as of and for the year ended February 29, 2004. These general purpose financial statements are the responsibility of the Village's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

The procedures used to collect cash receipts from sales and admissions at fund raising events, and the lack of evidential matter with respect to those cash receipts, do not permit me to apply auditing procedures to satisfy myself as to the reasonableness of such cash receipts stated in the accompanying financial statements.

The general purpose financial statements referred to above do not include the General Fixed Assets Account Group and all of the fixed assets and related depreciation of the Water Fund (an enterprise fund) which should be included in order to conform with accounting principles generally accepted in the United States of America. The corresponding amounts that should be recorded are not known.

In my opinion, except for the effects on the financial statements of (1) such adjustments, if any, as might have been determined to be necessary had we been able to examine sufficient evidence regarding cash receipts described in paragraph three above, and (2) the omissions described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Village of Laurium, Michigan as of February 29, 2004, and the results of its operations and the cash flows of its proprietary fund types and non-expendable trust fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 13, 2004, on our consideration of the Village of Laurium, Michigan's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and

grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

My audit was performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying financial information listed as supplementary in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements of the Village of Laurium, Michigan. The supplementary information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

John I. Jukuri, CPA

Calumet, Michigan August 13, 2004

# COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

February 29, 2004

						<b>PROPRIETAR</b>	Y FIDUCIAR	Y ACCOUNT	
		GOVERN	MENTAL FUN			FUND TYPE	FUND TYPE		TOTALS
			SPECIAL		DEBT			GENERAL LONG	· (MEMORANDI IM
-	<u>ASSE</u> TS	<u>GENERA</u>	L REVENUE	<u>SI</u>	RVICE	<b>ENTERPRIS</b>	TRUST FUNI	DS TERM DEBT	ONLY)
	Cash		_						ONLIT
	Investments	\$ 243,830	<b>\$</b> 413,746	\$	320	\$ 209,914	\$ 315,696	\$	\$ 1,183,506
						•	115,568	•	
-	Receivables (net):						,		115,568
	Current tax levy	18,735	11,012			4,550			24 207
	Delinquent taxes	2,087	1,074			445			34,297
	Accounts	6,244	-			26,953			3,606
	Interest	37	257			96	140		33,197
-	Due from state	55,440	145,978			50	140		530
	Due from other funds	25,546	22,722			678			201,418
	Prepaid expense	10,124	,			0/0			48,946
	Advance to other fund	.,					4.007		10,124
-	Inventory		2,882			4.040	4,967		4,967
	Fixed assets (net)		2,002			1,916			4,798
	Amount available in					404,379			404,379
	debt service fund								
	Amount to be provided							320	320
(100)	for debt service								
						·		<u>245,539</u>	245,539
	TOTAL ASSETS	\$ 362,043	£ 507.074				_		
		\$ 302,043 	\$ 597,671	Þ	320	\$ 648,931	<b>\$</b> 436,371	\$ 245,859	\$ 2,291,195
_				===	====		=======	========	=======
	LIABILITIES AND FUND EQUITY								
	LIABILITIES								
	Accounts payable	£ 45.044	•	_					
	Accrued liabilities	\$ 15,211		\$		<b>\$</b> 11,717	\$	\$	\$ 27,066
-	Due to other funds	21,996	9,151			2,249		26,859	60,255
	Advance from other fund	1,689	46,565			692		_0,000	48,946
	Deferred revenues:	4,967							4,967
	Taxes								4,907
_	Other	20,822	12,086			4,996			27.004
-						8,377			37,904
	General obligation bonds					-,		219,000	8,377
	TOTAL LIADUUTIO							219,000	219,000
	TOTAL LIABILITIES	64,685	67,940			28,031		045.050	
-	FIND FOLUM							245,859	<u>406,515</u>
,	FUND EQUITY								
	Contributed capital					56,560			
	Retained earnings:					50,500			56,560
_	Reserved for Daniel Park					823			
	Reserved for recreation					623 641			823
	Unreserved								641
	Fund balances:					562,876			562,876
	Reserved for debt service				320				
	Reserved for prepaid expenses	10,124			320				320
	Reserved for inventory	10,124	2,882						10,124
	Reserved for loans &		2,002						2,882
	contingencies								,
_	Reserved for deferred comp						320,803		320,803
	Unreserved	207.224	500.040				115,568		115,568
		<u>287,234</u>	526,849						814,083
	TOTAL FUND EQUITY	207.250	500 504						0.11,000
	The same same same same same same same sam	<u>297,358</u>	529,731		<u>320</u>	620,900	436,371	_	<u>1,884,680</u>
	TOTAL LIABILITIES AND								
	FUND EQUITY	<b>A</b> 000 010							
	EGOIT		597,671			\$ 648,931	\$ 436,371	\$ 245,859	\$ 2,291,195
		======= :	====== =	===		=======	=======	=======	\$ 2,231,193 =======
_									

The accompanying notes are an integral part of the financial statements

# COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES Year ended February 29, 2004

	GOVER	TOTALS		
		SPECIAL	DEBT	(MEMORANDUM
REVENUES:	<u>GENERAL</u>			ONLY)
Taxes	\$ 173,425	\$ 116,705	\$	<b>(</b> 000 400
Licenses & permits	308		Ð	\$ 290,130
Federal aid				308
State aid	34,290			34,290
	323,155	313,492		636,647
Charges for services	45,317			45,317
Fines & forfeitures	2,514			2,514
Interest & rent	263,024	3,716	2	266,742
Other revenue	90,585	<u>21,376</u>	2	
				<u>111,961</u>
TOTAL REVENUES	932,618	<u>455,289</u>	2	1,387,909
EXPENDITURES:				
Legislative	13,769			42.700
General government	60,436	17,590	200	13,769
Public safety	223,657	•	300	78,326
Highways & streets	223,007	2,433		226,090
Public works		380,243		380,243
Parks & recreation	157,791	10,478		168,269
	10,856			10,856
Other	339,044			339,044
Capital outlay	39,030	74,273		113,303
Debt service:	,	- 1,210		113,303
Principal			40.000	
Interest	CEO		12,000	12,000
	<u>652</u>		<u> 10,687</u>	<u>11,339</u>
TOTAL EXPENDITURES	<u>845,235</u>	485,017	22,987	1,353,239
Excess of revenues even (vin day)				
Excess of revenues over (under)				
expenditures	87,383	(29,728)	(22,985)	34,670
<b>A. T </b>				<u> </u>
OTHER FINANCING SOURCES (USES):				
Transfers in	4,560	164.074	00.000	
Transfers out		161,074	23,200	188,834
	<u>(17,074</u> )	<u>(180,760</u> )		<u>(197,834</u> )
TOTAL OTHER FINANCING				
SOURCES (USES)				
300KCE3 (USES)	<u>(12,514</u> )	<u>(19,686)</u>	23,200	(9,000)
Former 1				(0,000)
Excess of revenues & other sources				
over (under) expenditures & other uses	74,869	(49,414)	215	25.670
	,	(40,414)	213	25,670
Fund Balances, 2/28/03	222,489	<u>579,145</u>	105	801,739
FUND BALANCES, 2/29/04	£ 007.070	A mag == :		-
	\$ 297,358	\$ 529,731	\$ 320	\$ 827,409
	=======	======	======	=========

The accompanying notes are an integral part of the financial statements.

# COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - EXPENDABLE TRUST FUND

# Year ended February 29, 2004

# **Deferred Compensation Trust Fund**

Revenues: Contributions Investment income (loss)	\$ 18,732 15,528
TOTAL REVENUES	34,260
Expenditures: Asset fees Life insurance	102 162
TOTAL EXPENDITURES	264
EXCESS OF REVENUES OVER EXPENDITURES	33,996
Fund Balance, February 28, 2003	81,572
FUND BALANCE, FEBRUARY 29, 2004	\$ 115,568 =======

The accompanying notes are an integral part of the financial statements.

# COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUNDS

Year ended February 29, 2004

-			GENERAL			JALLY BUD AL REVENU	
		•		Variance			Variance
-	REVENUES: TAXES:	Budget	Actual	Favorable (Unfavorable)	Budget	Actual	Favorable ( <u>Unfavorable</u> )
-	Current & delinquent Admin. fees & other	\$ 171,100 4,400	\$ 168,912 4,513	\$ (2,188) 113	\$ 117,070	\$ 116,705	\$ (365)
	TOTAL TAXES	<u> 175,500</u>	<u> 173,425</u>	(2,075)	117,070	116,705	(365)
<b>(100</b>	LICENSES & PERMITS	320	308	(12)			
	FEDERAL AID	34,290	34,290				
•	STATE AID:						
<b>;</b>	Payment in lieu of taxes State grant	4,800	4,824 1,340	24 1,340			
	State shared revenue	<u>317,800</u>	<u>316,991</u>	(80 <u>9</u> )	287,500	313,492	25,992
-	TOTAL STATE AID	322,600	323,155	<u>555</u>	287,500	313,492	25,992
	CHARGES FOR SERVICES	42,200	45,317	3,117			
-	FINES & FORFEITURES	2,025	2,514	489			
	INTEREST & RENT:				<del></del>		
<b>,</b>	Interest income Rent	500 <u>249,700</u>	468 <u>262,556</u>	(32) 12,856	3,983	3,716	(267)
	TOTAL INTEREST & RENT	250,200	263,024	12,824	3,983	3,716	(267)
	OTHER REVENUE: Reimbursements						
-	Miscellaneous	89,600 220	90,365 20	765	20,900	21,376	476
	TOTAL OTHER REVENUE	89,820	90,585	765	20,900	21,376	47 <u>6</u>
	TOTAL REVENUES	916,955	932,618	15,663	429,453	455,289	<u>25,836</u>
	EXPENDITURES: LEGISLATIVE:						
	Village council	<u>16,740</u>	13,769	2,971			
	GENERAL GOVERNMENT:						
	Clerk Treasurer	29,000 6,000	27,008 5,703	1,992			
	Village hall	23,540	5,792 21,809	208 1,731			
	Elections Administrative	1,350 5,200	787 5,040	563 160	18 020	47 500	44-
					18,020	17,590	430

# COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUNDS

#### Year ended February 29, 2004

,		OFNEDAL FUND			ANNUALLY BUDGETED		
		GENERAL FUND			SPECIAL REVENUE FUNDS		
				Variance			Variance
		_Budget	Antuni	Favorable			Favorable
		budget_	Actual	(Unfavorable)	<u>Budget</u>	Actual	(Unfavorable)
	TOTAL GENERAL. GOVERNMENT	65,090	60,436	<u>4,654</u>	18,020	17,590	430
-	PUBLIC SAFETY:			-			
	Fire department	26 545	05 774				
	Police department	36,515 <u>189,610</u>	35,774	741	2,672	2,433	239
****			<u> 187,883</u>	<u> 1,727</u>			
	TOTAL PUBLIC SAFETY	226,125	_223,657	2,468	2,672	2,433	239
-	HIGHWAYS & STREETS	-			405,250	380,243	25,007
	PUBLIC WORKS:						<del></del> _
	Garage operations	23,850	22,997	853			
	Equipment maintenance	105,150	101,334	3,816	15,000	10,478	4,522
	Sidewalks, curbs, alleys	10,600	9,366	1,234	,	10,110	7,022
	Lighting	<u>25,000</u>	24,094	906			
	TOTAL PUBLIC WORKS	<u>164,600</u>	<u> 157,791</u>	6,809	15,000	10,478	4,522
_	PARKS & RECREATION	11,100	10,856	244			
	OTHER:						
	Employee benefits	259,550	254 500	4.000			
	Insurance	74,700	254,560 73,941	4,990 750			
	Miscellaneous	10,810	10,543	759 267			
		10,010	10,040				
_	TOTAL OTHER	<u>345,060</u>	339,044	<u>6,016</u>		···	
	CAPITAL OUTLAY:						
	Fire department	39,030	39,030				
_	Public improvements				74,300	74,273	27
	TOTAL CARITAL CUITA				1 1,000	14,215	
	TOTAL CAPITAL OUTLAY	<u>39,030</u>	<u>39,030</u>		74,300	74,273	27
_	DEBT SERVICE:						
	Interest	700	652	48			
		100	032	<del>40</del>			
_	TOTAL EXPENDITURES	868,445	845,235	23,210	515,242	485,017	30,225
	Excess of revenues over						
	(under) expenditures	40 E40	07.000	•• •			
-	Company of the control of the contro	48,510	87,383	<u>38,873</u>	<u>(85,789</u> )	(29,728)	<u>56,061</u>
	OTHER FINANCING						
	SOURCES (USES):						
-	Transfers in	4,560	4,560		161,074	161,074	
	Transfers out	(17,074)	(17,074)		(180,760)	(180,760)	
		·			<u> </u>	1,00,700)	

# COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUNDS

Year ended February 29, 2004

_			GENERAL	FUND		ALLY BUDG	
-		Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
_	TOTAL OTHER FINANCING SOURCES (USES)	(12,514)	(12,514	)	(19,686)	(19,686)	
_	Excess of revenues & other sources over (under) expenditures & other uses	35,996	74 960	20.070	(105 155)		
_	Fund Balances 2/28/03	222,489	74,869 	38,873	(105,475) 579,145	(49,414) 579,145	56,061
_	FUND BALANCES 2/29/04	\$ 258,485 ======	\$ 297,358 ======	\$ 38,873 ======	\$ 473,670 ======	\$ 529,731 ======	\$ 56,061 ======

The accompanying notes are an integral part of the financial statements.

# COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS/FUND BALANCES - ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS Year ended February 29, 2004

OPERATING REVENUES:	PROPRIETARY FUND TYPE ENTERPRISE	FIDUCIARY FUND TYPE NONEXPENDABLE TRUST	TOTALS (MEMORANDUM ONLY)
Property taxes	<b>f</b> 40 404	•	
Charges for services	\$ 40,421 172,121	\$	\$ 40,421
Other operating revenue	172,121 9,190		172,121
Interest income	3,130	2.000	9,190
		2,688	2,688
TOTAL OPERATING REVENUES	221,732	2,688	224,420
OPERATING EXPENSES: Cost of sales			
Wages & fringe benefits	16,394		16,394
Administration	41,849		41,849
Sanitation disposal	8,227	680	8,907
Utilities	58,573		58,573
Supplies & maintenance	18,174		18,174
Miscellaneous	17,081		17,081
Depreciation	3,123		3,123
Depreciation	<u>31,946</u>		<u>31,946</u>
TOTAL OPERATING EXPENSES	<u>195,367</u>	680	<u> 196,047</u>
OPERATING INCOME (LOSS)	<u> 26,365</u>	2,008	<u>28,373</u>
NONOPERATING REVENUES (EXPENSES): Special activities (net): Daniell Park activities George Gipp Rec. Area activities Sports activities	(1) (1,613)		(1) (1,613)
Sports activities	(935)		<u>(935</u> )
Total special activities Transfers in from other funds Contributions Interest income	(2,549) 9,000 2,955 1,037		(2,549) 9,000 2,955 1,037
Other expense	(621)		(621)
TOTAL NONOPERATING REVENUES (EXPENSES)			
,	9,822		<u>9,822</u>
NET INCOME (LOSS)	36,187	2,008	38,195
Add back depreciation on assets acquired with contributed capital Decrease in reserve for Daniell Park Increase in reserve for loans & contingencies	2,644 (184)	(2,008)	2,644 (184) (2,008)
INCREASE (DECREASE) IN RETAINED EARNINGS/FUND BALANCE-UNRESERVED	38,647		38,647

EXHIBIT E (CON'T)

# COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS/FUND BALANCES - ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS Year ended February 29, 2004

	PROPRIETARY FUND TYPE	FIDUCIARY FUND TYPE NONEXPENDABLE	TOTALS (MEMORANDUM
	<b>ENTERPRISE</b>	TRUST	ONLY)
Retained Earnings/Fund Balance - Unreserved - February 28, 2003	<u>524,229</u>		524,229
RETAINED EARNINGS/FUND BALANCE- UNRESERVED - FEBRUARY 29, 2004	\$ 562,876 ======	\$ =======	\$ 562,876 =======

The accompanying notes are an integral part of the financial statements.

#### COMBINED STATEMENT OF CASH FLOWS -ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS Year ended February 29, 2004

	PROPRIETARY FUND TYPE ENTERPRISE	FIDUCIARY FUND TYPE NONEXPENDABLE TRUST	
CASH FLOWS FROM OPERATING ACTIVITIES: Operating income (loss) Adjustments to reconcile operating income (loss) to net cash provided (used) by operating		\$ 2,008	ONLY) \$ 28,373
activities: Depreciation Changes in operating assets and liabilities: (Increase) decrease in:	33,793		33,793
Receivables Due from other funds Inventory	(706) 241 559	37	(669) 241
Increase (decrease) in: Accounts payable Accrued liabilities	427 (75)		559 427
Due to other funds Deferred revenues	349 391		(75) 349
Net cash provided (used) by operating activities	61,344	2,045	<u>391</u> 63,389
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:			
Special activities Transfers in from other funds	(2,549) 9,000		(2,549)
Contributions Other expense	2,955 (621)		9,000 2,955 (621)
Net cash provided (used) by noncapital financing activities	8,785		
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:	<u> </u>		<u>8,785</u>
Repayments on advance from other fund		21,704	21,704
CASH FLOWS FROM INVESTING ACTIVITIES: Interest income	1,037		1,037
Increase (decrease) in cash	71,166	23,749	94,915
Cash balances, February 28, 2003	138,748	291,947	430,695
CASH BALANCES, FEBRUARY 29, 2004	\$ 209,914 =======	\$ 315,696 ======	\$ 525,610 =======

The accompanying notes are an integral part of the financial statements.

#### NOTES TO FINANCIAL STATEMENTS

February 29, 2004

# (1) Summary of Significant Accounting Policies

# A. Description of Village Operations

The Village of Laurium was incorporated in 1895. The Village currently operates under an elected seven member council consisting of a president and six trustees. The Village provides services to its residents in many areas including law enforcement, fire protection, street maintenance, sanitation, recreation and community enrichment.

#### B. Reporting Entity

As required by generally accepted accounting principles (GAAP) and Governmental Accounting Standards Board (GASB) Statement No. 14 "The Financial Reporting Entity", these financial statements present the Village (the primary government) and its component units, when applicable. The criteria established by the GASB for determining the reporting entity includes oversight responsibility, fiscal dependency, and whether the financial statements would be misleading if data were not included. The Village of Laurium has no component units which need to be presented.

# JOINTLY GOVERNED ORGANIZATION AND RELATED ORGANIZATION

The Village, in conjunction with three other governmental entities, created the North Houghton County Water & Sewage Authority (NHCW&SA) to provide waste water collection, transmission and treatment. The NHCW&SA's board is comprised of seven members, two of which are from the Village. The Authority's board has control over its own budgeting and financing obligations. All of the financial operations of the Authority are recorded in the records of the Authority.

It is expected that the revenues generated from NHCW&SA system users will be adequate to operate the sewage system and pay back the related construction debt and interest of NHCW&SA. Separately issued financial statements are available from the Authority.

See note 11 for information pertaining to related organizations.

#### C. Basis of Presentation

The accounts of the Village are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of the governmental funds not recorded directly in those funds.

The financial activities of the Village are recorded in separate funds and account groups and are categorized as follows:

#### **GOVERNMENTAL FUNDS**

<u>General Fund</u> - This fund is used to account for all financial resources except those provided for in another fund. Revenues are primarily derived from property taxes, state aid and rents (state approved rates are charged to the various other funds for equipment rental). The fund includes the general operating expenditures of the Village.

Special Revenue Funds - These funds are used to account for specific revenue (other than expendable trusts or major capital projects) generally derived from State and Federal grants, General Fund appropriations and charges for services, which are to be expended for specific purposes as dictated by legal, regulatory or administrative requirements. This fund type includes the Major Street, Local Street, Municipal Street, Public Improvement, Fire Truck and Volunteer Firemen Funds.

<u>Debt Service Funds</u> - This fund is used to record revenues which are restricted for the payment of principal and interest on debt recorded in the general long-term debt account group.

#### **PROPRIETARY FUNDS**

Enterprise Funds - These funds account for operations: (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. This fund type includes the Multi-Recreation, Sanitation and Water Funds.

#### FIDUCIARY FUNDS

<u>Trust and Agency Funds</u> - These funds account for assets held by the Village in a trustee capacity or as an agent on behalf of others. These funds include the Deferred Compensation and Nonexpendable Trust Funds.

The Deferred Compensation Trust Fund is an expendable trust fund used to account for assets held for employees in accordance with the provisions of Internal Revenue Code Section 457.

The Nonexpendable Trust Fund accounts for assets of which the principal may not be spent. This fund accounts for the activity of the former Sewer Fund. The assets in this fund, which represent those assets remaining after the termination of sewer operations and the subsequent sale of its fixed assets, are to remain intact and can be used for emergencies or loaned to other funds for equipment purchases.

#### **ACCOUNT GROUPS**

General Fixed Assets Account Group - The Village has not established this Account Group. This Account Group should present the fixed assets of the Village utilized in its operations, other than those accounted for in proprietary and trust funds, and could include, depending on management's policies, assets known collectively as infrastructure-roads, drainage systems and similar assets. Acquisition costs of the above mentioned assets are included as expenditures in the year of purchase.

General Long-Term Debt Account Group - This account group presents the balance of general obligation long-term debt which is not recorded in proprietary and trust funds.

# D. Measurement Focus/Basis of Accounting

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures (expenses) are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied. The accounting policies of the Village conform to generally accepted accounting principles as applicable to governmental units.

#### **Governmental Funds**

The Governmental Fund Types (General, Special Revenue and Debt Service Funds) use a financial resources measurement focus and are accounted for using the modified accrual basis of accounting. The modified accrual basis of accounting is also used by the Deferred Compensation Trust Fund (an Expendable Trust Fund). Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e. both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Current expenditures are generally recorded when the fund liability is incurred, if measurable. Exceptions to this general rule include principal and interest on general long-term debt, which is recognized when due, and the noncurrent portion of vacation leave, which is recorded in the General Long-Term Debt Account Group.

#### Proprietary Funds

The Proprietary Funds Types (Enterprise Funds) are accounted for on a cost-of-service or "capital maintenance" measurement focus, using the accrual basis of accounting. The Nonexpendable Trust fund also uses the accrual basis of accounting. The Village applies all GASB pronouncements as well as the FASB pronouncements unless those pronouncements conflict with or contradict GASB pronouncements.

#### E. Budgets

#### **Budgetary Information**

The Village presently follows a budget system which adopts the provisions of Michigan Public Act 621 - Uniform Budgeting and Accounting Act. Annual budgets are adopted by the Council for the General and Special Revenue Funds. The budget basis of accounting does not differ significantly from the modified accrual basis used to reflect actual revenues and expenditures for these funds. Budgeted revenues and expenditures, as presented in Exhibit D, include authorized amendments to the original budgets as adopted. Budgets are adopted at the activity level. Appropriations lapse at year end.

## F. Cash, Cash Equivalents and Investments

Cash includes amounts in demand deposits and savings deposits as well as cash equivalents. For purposes of the statement of cash flows, demand deposits and short-term investments with maturities of three months or less when acquired are considered to be cash equivalents.

Investments held in the Deferred Compensation Trust Fund are reported at market value.

#### G. Receivables and Payables

During the course of operations, transactions occur between individual funds. These receivables and payables are classified as "due from other funds" or "due to other funds" on the balance sheet.

Transactions between funds that are representative of lending/ borrowing arrangements outstanding at the end of the fiscal year are referred to as "advances to/from other funds."

All trade and property tax receivables are shown net of any allowance for uncollectibles, where applicable.

#### H. Property Taxes

The Village's property taxes are levied on July 1 and are payable by September 14 of each year, at which time unpaid balances become delinquent. Delinquent personal property taxes continue to be collected by the Village while the delinquent real property taxes are turned over to the County and collected by them. The County subsequently issues a check for the total delinquent real property taxes due to the Village from their revolving tax fund.

The 2003 state taxable value of the Village totaled \$15,779,532 on which taxes were levied for Village purposes at 19.6779 mills for \$310,508. Of the total mills levied, the General Fund levied 10.8074 mills for general operating purposes, the Sanitation Fund levied 2.5937 mills for garbage removal, the Municipal Street Fund levied 4.3229 mills for street maintenance and .9539 mills for snow removal and the Fire Department levied 1.0000 mill for the purchase of fire apparatus.

#### I. Inventories

Inventories in the Special Revenue Funds are valued at lower of cost (first-in, first-out) or market. Inventory consists of expendable supplies and material held for consumption. Inventory is charged to operations upon consumption. The Special Revenue Fund equity has been reserved equal to the inventory balance.

#### J. Fixed Assets

Fixed assets of all funds are stated at historical cost or estimated historical cost if historical cost is not available. Donated fixed assets are valued at their estimated fair value on the date donated.

Public domain (infrastructure) general fixed assets (i.e. roads, sidewalks and other assets that are immovable and of value only to the Village) are not recorded.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the assets' lives are not included in the general fixed assets account or capitalized in the proprietary funds.

Major outlays for capital assets and improvements are capitalized in proprietary funds as projects are constructed. Interest incurred during the construction phase of proprietary fund fixed assets is reflected in the capitalized value of the asset constructed.

The Village has not recorded all of its fixed assets and related depreciation in the Water Fund (an enterprise fund) as required by generally accepted accounting principles.

Proprietary fund assets are recorded in the respective fund and depreciated using the straight- line method. Estimated useful lives are as follows:

<u>Assets</u>	<u>Years</u>
Buildings	10 - 40 years
Water system improvements	35 years
Equipment	3 - 10 years

#### K. Deferred Revenue

Deferred revenue represents amounts that do not meet the available criteria, such as grants received before the expenditure is incurred.

# L. Compensated Absences (Vacation and Sick Leave)

It is the Village's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. No liability is reported for unpaid accumulated sick leave since it does not vest. Vacation pay is accrued and reported in the general long-term debt account group. The estimated current portion of the liability for vacation leave attributable to the Village's governmental funds is not significant and therefore a current liability is not recognized. The amounts attributable to proprietary funds are charged to expense and a corresponding liability in the applicable fund. There is no limit on the number of days of vacation leave that an employee can accumulate.

#### M. Long-Term Debt

Governmental fund type long-term debt obligations expected to be financed from expendable available financial resources are reported as a liability of a governmental fund. The remaining portion of such obligations are reported in the general long- term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds. For governmental fund types, long-term debt proceeds are reported as other financing sources in the statement of revenues, expenditures and changes in fund balances.

#### N. Fund Equity

Contributed capital is recorded in proprietary funds for capital grants or contributions from customers or other funds. Reserves of fund equity represent portions of fund equity not appropriable for expenditure or legally segregated for a specific future use.

#### O. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### P. Risk Management

The Village is exposed to various risks of loss related to property loss, torts, errors and omissions, employee injuries, as well as medical benefits provided to employees. All risk of loss is covered by commercial insurance. Settled claims for the commercial insurance have not exceeded the amount of insurance coverage in any of the past 3 years.

## Q. Total Columns on Combined Statements

The total column on the combined statements is captioned "Memorandum Only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation because interfund eliminations have not been made in the aggregation of this data.

#### (2) Deposits and Investments

The Village's deposits and investment are presented on the balance sheet under the following categories:

Cash Investments with Deferred Compensation Plan Administrator	\$ 1,183,506 115,568
Total	\$ 1,299,074

Michigan Compiled Laws, Section 129.91, authorizes the Village to deposit and invest in the accounts of federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or an agency or instrumentality of the United States; United States government or Federal agency obligation repurchase agreements; bankers' acceptance of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

The Village has designated one bank for the deposit of the Village's funds. The investment policy adopted by the Council in accordance with Public Act 196 of 1997 has authorized investment in the state statutory authority as listed above.

The Village retirement system's investments are held in trust by two investment fiduciaries.

The Village's deposits are in accordance with statutory authority. The Governmental Accounting Standards Board (GASB) Statement No. 3 risk disclosure for deposits at year end are as follows:

<u>Deposits</u>	Bank Balance Primary Government
Insured (FDIC) Uninsured	\$ 60,412 
Total Deposits	\$ 1,189,412 ======

Amounts in the bank balances are without considering deposits in transit or uncleared checks. At year end, the balance sheet carrying amount of cash was \$1,183,506.

At year end the Village's investment balances were as follows:

Investment Type	<b>Carrying Amount</b>	Market Value
Investments not subject to categorization: Deferred compensation mutual funds	<b>\$</b> 115,568	\$ 115,568
	========	=======

# (3) Interfund Receivables, Payables and Advances

The amounts of the interfund receivables and payables as of February 29, 2004 are as follows:

<u>FUND</u>	INTERFUND RECEIVABLES	<u>FUND</u>	INTERFUND PAYABLES
General Municipal Street Fire Truck Sanitation	\$ 25,546 22,609 113 678	General Major Street Local Street Multi-Recreation Sanitation	\$ 1,689 13,500 33,065 146 546
Total	\$ 48,946 ======	Total	\$ 48,946 =====

The amounts of advances to/from other funds are as follows:

<u>FUND</u>		NCES TO R FUNDS	<u>FUND</u>		ES FROM FUNDS
Nonexpendable Trust	·	4,967 =====	General Fund	\$ ==:	4,967 =====

#### (4) Fixed Assets

The following is a summary of proprietary fund type fixed assets for the Village at February 29, 2004:

	Balance 2-28-03	Net Additions ( <u>Deletions</u> )	Balance 2-29-04
Water system improvements & hydrants	\$ 132,075	\$	\$ 132,075
Buildings & land improvements	420,434		420,434
Vehicles & equipment	203,042		203,042
Accumulated depreciation	755,551 <u>(317,379</u> )	(33,793)	755,551 <u>(351,172</u> )
Net carrying amount	\$ 438,172	\$ (33,793)	\$ 404,379
	=======	======	=======

#### (5) Long-Term Debt

The following is a summary of the Village's long-term debt outstanding as of February 29, 2004:

General Long-Term Debt Account Group (GLTDAG):	Balance <u>2-28-03</u>	Additions ( <u>Reductions</u> )	Balance <u>2-29-04</u>
Vested employee vacation pay payable	\$ 21,665	\$ 5,194	\$ 26,859
General Obligation Bonds: \$242,000 2001 Michigan Transportation Fund Bonds acquired by the U.S. Department of Agriculture - Rural Development, due in annual installments ranging from \$12,000 to \$22,000 through April 1, 2016			
interest at 4.75%	231,000	(12,000)	_219,000
	\$ 252,665 ======	\$ (6,806) ======	\$ 245,859 ======

The annual principal and interest requirements on the general obligation bonds through maturity is as follows:

Fiscal year end	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2005	12,000	10,117	22,117
2006	13,000	9,524	22,524
2007	14,000	8,883	22,883
2008	14,000	8,218	22,218
2009	15,000	7,529	22,529
2010 - 2014	88,000	25,745	113,745
2015 - 2017	63,000	4,584	67,584
	\$ 219,000	\$ 74,600	\$ 293,600
	======	======	======

#### (6) Contributed Capital

During the year, contributed capital increased (decreased) by the following amounts:

	Enterprise Fund
Contributed capital February 28, 2003 Depreciation on contributed capital assets	\$ 59,204 (2,644)
Contributed capital February 29, 2004	\$ 56,560 ======

#### (7) Lease Agreement

The water line lease and operating agreement between the Village of Laurium, Michigan and Michigan-American Water Company is dated October 1, 1983. Annual rental is based on 12

 $\frac{1}{2}$  % of the net revenue generated by Michigan-American Water Company from Village residents. This rental income is recorded in the Water Fund and amounts to \$26,301 for the year ended February 29, 2004.

#### (8) Interfund Transfers

			Fund Tra	nsfers Out			
Fund Transfers In	<u>General</u>	Major <u>Street</u>	Local Street	Municipal Street	Fire <u>Truck</u>	Volunteer <u>Firemen</u>	<u>Total</u>
General Major Street	\$	\$	\$	\$ 60,000	\$ 3,810	\$ 750	,
Local Street Public Improvement Fire Truck	2,500 5,574	33,000		60,000			60,000 93,000 2,500
Debt Retirement Multi-Recreation	9,000	6,032	17,168				5,574 23,200 9,000
	\$ 17,074 ======	\$ 39,032 ======	\$ 17,168 ======	\$ 120,000 =====	\$ 3,810 ======	\$ 750	\$ 197,834 =======

# (9) Employees Retirement Plan

The Village is in an agent multiple-employer defined benefit pension plan with the Municipal Employees' Retirement System (MERS), administered by the State of Michigan. The system provides the following provisions: normal retirement, deferred retirement, service retirement allowance, disability retirement allowance, nonduty-connected death, duty connected death and post retirement adjustments to plan members and their beneficiaries. The service requirement is computed using credited service at the time of termination of membership multiplied by the sum of 2.25 percent times the final average compensation (FAC) with a maximum benefit of 80 percent of FAC. Final average compensation is averaged over 3 years instead of 5 years. The most recent period for which actuarial data was available was for the fiscal year ended December 31, 2003.

All permanent employees of the Village are eligible to participate in the plan upon working at least 10 full work days in a given month. As of December 31, 2003, the most recent report available, the Village had 12 active covered employees, 2 inactive vested members and 13 retirees and beneficiaries. The annual covered payroll at that date totaled \$358,137 and the Village's total payroll for all employees was \$420,196.

Under the provisions of the plan, pension benefits vest after 10 years of service. Participants may elect normal retirement at age 60 with 10 or more years of service or early retirement at age 55 with 15 or more years of service, and at age 50 with 25 or more years of service.

MERS was organized pursuant to Section 12a of Act #156, Public Acts of 1851 (MSA 5.333(a); MCLA 46.12(a)), as amended, State of Michigan. MERS is regulated under Act No. 427 of the Public Acts of 1984, sections of which have been approved by the State Pension Commission. MERS issues a publicly available financial report that includes financial statements and required supplementary information for the system. That report may be obtained by writing to the MERS at 447 North Canal Street, Lansing, Michigan 48917-9755.

#### **Funding Policy**

The obligation to contribute to and maintain the system for these employees was established by negotiation with the Village's competitive bargaining unit and personnel policy, which does not require employees to contribute to the plan. The Village is required to contribute at an actuarially determined rate; the current rate was 11.59 percent for the police department and 15.97 percent for general participants at December 31, 2003.

#### **Annual Pension Cost**

During the calendar year ended December 31, 2003, the Village's contributions totaling \$54,162 were made in accordance with contribution requirement determined by an actuarial valuation of the plan as of December 31, 2003. The employer contribution rate has been determined based on the entry age normal cost method. Under the entry age normal cost method, the total actuarially-determined contribution requirement is equal to the sum of the normal cost and the payment required to fund the unfunded actuarial accrued liability over a period of years. Funding or amortizing the unfunded actuarial accrued liability includes a payment towards the liability (principal) plus a payment to reflect the time value of money (interest). Significant actuarial assumptions used include (a) a long-term investment yield rate of 8 percent and (b) annual salary increases of 4.5 percent based on an age-related scale to reflect merit, longevity, and promotional salary increases.

#### Three Year Trend Information

#### Fiscal year ended December 31

	<u>2001</u>	2002	2003
Annual Pension Cost (APC) Percentage of APC Contributed Net Pension Obligation Actuarial Value of Assets Actuarial Accrued Liability (AAL) Unfunded AAL Funded Ratio Covered Payroll UAAL as a Percentage of Covered Payroll	\$ 45,275	\$ 39,096	\$ 54,162
	100%	100%	100%
	0	0	0
	748,037	754,440	815,433
	1,043,769	1,162,390	1,208,328
	295,732	407,950	392,895
	72%	65%	67%
	346,881	354,152	358,137
	85%	115%	110%

### GASB 27 INFORMATION (as of 12/31/03)

Fiscal Year Beginning	March 1, 2005
Annual Required Contribution (ARC) Amortization Factor Used	\$49,344*
Amortization Factor Used	0.053632

<sup>\*</sup> Based on valuation payroll, but the actual required contribution will be based on current monthly payroll (during the fiscal year beginning March 1, 2005) times the computed employer contribution rate(s).

#### (10) Deferred Compensation Plan

The Village of Laurium offers all Village employees a deferred compensation plan created in accordance with the Internal Revenue Code, Section 457. The assets of the plan are held in trust, as described in IRC Section 457(g) for the exclusive benefit of the participants (employees) and their beneficiaries. The administrators are agents of the employer for the purposes of providing direction to the custodian of the custodial account from time to time for the investment of the funds held in the account, transfer of assets to or from the account and all other matters.

The assets of the Deferred Compensation Fund are in a trust and are reported in the expendable trust fund, in accordance with GASB Statement No. 32 requirements.

#### (11) Related Organizations

#### Laurium Housing Commission

The Laurium Housing Commission is a related organization which is excluded from the financial reporting entity because the Village's accountability does not extend beyond making appointments. The Laurium Housing Commission provides low-rent housing for qualified individuals in accordance with the rules and regulations prescribed by the Department of Housing and Urban Development. The Village has no influence over the management, budget or policies of the Commission. The Commission reports independently and a copy of its audited financial statement is available from them.

# Village of Laurium Hospital Finance Authority

The Village has established, as a legal separate organization, the Village of Laurium Hospital Finance Authority to allow the Keweenaw Memorial Medical Center to obtain financing at a lower rate than it could without going through the Authority. The Authority is governed by a three person Board who are appointed by the Village. The Village's accountability does not extend beyond this representation and making these appointments. The Board adopts rules, policies and procedures deemed necessary for the conduct of its business.

# (12) Commitment and Contingencies

The Village receives Federal and State grants for specific purposes that are subject to review and audit by Federal and State agencies. Such audits could result in a request for reimbursement by the Federal and State agencies for expenditures disallowed under the terms and conditions of the appropriate agency. In the opinion of the Village management, such disallowance, if any, will not be significant to the Village's financial statements.

# (13) Segment Information - Enterprise Funds

The Village maintains three separate Enterprise Funds: the Multi-Recreation, Sanitation, and Water Funds which provide recreation, sanitation and water services respectively. Selected segment information for the year ended February 29, 2004, is as follows:

Operating revenues Depreciation Operating income (loss) Property tax revenues Net income (loss) Net working capital Total assets Retained earnings Contributed capital	Multi- Recreation Fund \$ 44,636 14,650 (5,516) 3,300 20,020 208,597 143,095 56,560	\$ 139,747 15,369 10,348 40,421 11,063 127,017 253,013 233,924	Water Fund \$ 37,349 3,774 21,533 21,824 69,484 187,321 187,321	Total \$ 221,732 33,793 26,365 40,421 36,187 216,521 648,931 564,340
a supra	56,560			56,560



-	
- -	COMBINING FINANCIAL STATEMENTS

# COMBINING BALANCE SHEET - ALL SPECIAL REVENUE FUNDS

#### February 29, 2004

ASSETS Cash	MAJOR STREET \$ 5,066	LOCAL STREET \$ 33,940	MUNICIPAL STREET	IMPROVEMENT	FIRE TRUCK	VOLUNTEER <u>FIREMEN</u>	TOTALS
Receivables (net): Current tax levy Delinquent taxes Interest Due from state	40	12	\$ 249,419 9,258 908 154	\$ 101,751 45	\$ 16,716 1,754 166 6	\$ 6,854	\$ 413,746 11,012 1,074 257
Due from other funds Inventory	85,389	60,589	22,609 2,882		113		145,978 22,722 2,882
TOTAL ASSETS	\$ 90,495 ======	\$ 94,541 ======	\$ 285,230 =======	\$ 101,796 ======	\$ 18,755 ======	\$ 6,854 ======	\$ 597,671
LIABILITIES AND FUND BALANCE							
<u>LIABILITIES</u>							
Accounts payable Accrued liabilities Due to other funds	\$ 138 5,373 13,500	\$ 3,778 33,065	\$	\$	\$	\$	\$ 138 9,151
Accrued liabilities Due to other funds Deferred revenues - taxes TOTAL LIABILITIES	5,373	3,778	10,166 10,166	<b>\$</b>	\$ 	\$	9,151 46,565 12,086
Accrued liabilities Due to other funds Deferred revenues - taxes	5,373 13,500	3,778 33,065	10,166 10,166 2,882		1,920 1,920		9,151 46,565 12,086 67,940
Accrued liabilities Due to other funds Deferred revenues - taxes  TOTAL LIABILITIES  FUND BALANCE Reserved for inventory	5,373 13,500 ———————————————————————————————————	3,778 33,065 ————————————————————————————————————	10,166 10,166		1,920	\$ 6,854 6,854	9,151 46,565 12,086 67,940

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - ALL SPECIAL REVENUE FUNDS

#### Year ended February 29, 2004

-	REVENUES:	MAJOR STREET	LOCAL STREET	MUNICIPAL STREET	PUBLIC IMPROVEMENT	FIRE TRUCK	VOLUNTEER FIREMEN	<u>TOTALS</u>
	Taxes State aid	\$ 214,295	<b>\$</b> 99,197	\$ 101,186	\$	\$ 15,519	\$	\$ 116,705 313,492
	Interest Other revenue	552	238	1,938	921 7,482	40 10,500	27 3,394	3,716 21,376
	TOTAL REVENUES	214,847	99,435	103,124	8,403	26,059	3,421	455,289
•	EXPENDITURES: General government Public safety:	9,295	6,245	1,230	820			17,590
•	Fire department Highways & streets Public works Capital outlay	218,708	161,535		10,478 74,273	171	2,262	2,433 380,243 10,478
	TOTAL EXPENDITURES	228,003	167,780	1,230	<u>85,571</u>	<u>171</u>	2,262	<u>74,273</u> 485,017
	Excess of revenues over (under) expenditures	<u>(13,156</u> )	(68,345)	101,894	<u>(77,168</u> )	25,888	1,159	(29,728)
,	OTHER FINANCING SOURCES (USES): Transfers in Transfers out	60,000 (39,032)	93,000 <u>(17,168</u> )	(120,000)	2,500	5,574 (3,810)	(750)	161,074 (180,760)
ļ.	TOTAL OTHER FINANCING SOURCES (USES)	20,968	75,832	(120,000)	2,500	1,764	(750)	(19,686)
	Excess of revenues & other sources over (under) expenditures & other uses	7.840	7.407			-		
	Fund Balances, 2/28/03	7,812 63,672	7,487 50,211	(18,106) 293,170	(74,668)	27,652	409	(49,414)
	FUND BALANCES, 2/29/04	\$ 71,484	\$ 57,698	\$ 275,064	176,464 \$ 101,796 ======	(10,817) \$ 16,835	6,445 \$ 6,854	<u>579,145</u> \$ 529,731
						· <del>-</del>		

## COMBINING BALANCE SHEET - ALL ENTERPRISE FUNDS

#### February 29, 2004

-	ASSETS .	MULTI- RECREATION	SANITATION	WATER	TOTALS
	Current Assets				
_	Cash	\$ 20,020	\$ 124,698	\$ 65,196	\$ 209,914
	Receivables (net): Current tax levy		4 550		4.550
	Delinquent taxes		4,550 445		4,550 445
-	Accounts	7,596	15,098	4,259	26,953
	Interest	5	62	29	96
_	Due from other funds Inventory	1 244	678 575		678
	inventory	<u>1,341</u>	<u>575</u>		<u> </u>
	Total Current Assets	28,962	146,106	69,484	244,552
	Fixed Assets (net)	<u>179,635</u>	106,907	_117,837	404,379
-	TOTAL ASSETS	\$ 208,597 ======	\$ 253,013 ======	\$ 187,321 ======	\$ 648,931 ======
-	LIABILITIES AND FUND EQUITY		·		
	<u>LIABILITIES</u>				
	Current Liabilities				
<b>**</b>	Accounts payable	\$ 7,640	\$ 4,077	\$	\$ 11,717
	Accrued liabilities	1,156	1,093		2,249
_	Due to other funds Deferred revenues:	146	546		692
	Taxes		4.000		4.000
	Other		4,996 8,377		4,996 9,277
		<del></del>			8,377
	Total Current Liabilities	8,942	<u>19,089</u>		<u>28,031</u>
	FUND EQUITY				
	Contributed capital Retained earnings:	56,560			56,560
_	Reserved for Daniel Park	823			823
	Reserved for recreation	641			641
	Unreserved	<u> 141,631</u>	233,924	<u> 187,321</u>	<u>562,876</u>
-	Total Fund Equity	<u>199,655</u>	233,924	<u> 187,321</u>	620,900
-	TOTAL LIABILITIES AND FUND EQUITY	\$ 208,597 ======	\$ 253,013 ======	\$ 187,321 ======	\$ 648,931 ======

# COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS - ALL ENTERPRISE FUNDS

#### Year ended February 29, 2004

		MULTI-			
_		RECREATION	SANITATION	_WATER	<b>TOTALS</b>
-	OPERATING REVENUES:				
	Property taxes	\$	\$ 40,421	\$	\$ 40,421
	Charges for services	36,068	98,704	37,349	172,121
-	Other operating revenue	<u>8,568</u>	<u>622</u>	•	9,190
	TOTAL OPERATING REVENUES	44,636	139,747	<u>37,349</u>	221,732
-	OPERATING EXPENSES:				
	Cost of sales	5,347		11,047	16,394
	Wages & fringe benefits	9,413	32,436	11,047	41,849
-	Administration	• • • •	7,232	995	8,227
	Sanitation disposal	180	58,393		58,573
	Utilities	18,174	,		18,174
_	Supplies & maintenance	3,980	13,101		17,081
***	Miscellaneous	255	2,868		3,123
	Depreciation	12,803	15,369	3,774	<u>31,946</u>
-	TOTAL OPERATING EXPENSES	50,152	129,399	<u>15,816</u>	<u>195,367</u>
	OPERATING INCOME (LOSS)	(5,516)	10,348	21,533	26,365
_			10,010		20,303
	NONOPERATING REVENUES (EXPENSES)				
	Special activities (net):				
	Daniell Park activities	(1)			(1)
_	George Gipp Rec. Area activities	(1,613)			(1,613)
	Sports activities	(935)			<u>(935)</u>
	Total special activities	(2.540)			
-	Transfers in from other funds	(2,549) 9,000			(2,549)
	Contributions	9,000 2,955			9,000
	Interest income	2,955 31	745	004	2,955
<del></del>	Other expense	<u>(621)</u>	715	291	1,037
	·		-	<del></del>	(621)
	TOTAL NONOPERATING REVENUES (EXPENSES)	) <u> </u>	<u>715</u>	291	9,822
	NET INCOME (LOSS)	3,300	11,063	21,824	36,187
	Add back depreciation on assets acquired				
_	with contributed capital	0.044			
	Increase in reserve for Daniell Park	2,644			2,644
	more date in reserve for Daniell Park	(184)			(184)
_	INCREASE (DECREASE) IN RETAINED				
<b></b>	EARNINGS - UNRESERVED	5,760	11,063	24 924	20.047
		0,100	11,003	21,824	38,647
_	Retained Earnings - Unreserved 2/28/03	<u>135,871</u>	<u>222,861</u>	<u>165,497</u>	524,229
<del></del>	DETAINED EARNINGS LINESCEDUM ACTUAL				
	RETAINED EARNINGS - UNRESERVED 2/29/04	\$ 141,631	\$ 233,924	\$ 187,321	\$ 562,876
		=======	======	======	=======
-					

# COMBINING STATEMENT OF CASH FLOWS - ALL ENTERPRISE FUNDS

#### Year ended February 29, 2004

		MULTI- RECREATION	CANITATION	WATER	TOTAL 0
		RECREATION	<u>SANITATION</u>	WATER	TOTALS
_	CASH FLOWS FROM OPERATING ACTIVITIES: Operating income (loss) Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:	\$ (5,516)	\$ 10,348	\$ 21,533	\$ 26,365
	Depreciation Changes in operating assets and liabilities: (Increase) decrease in:	14,650	15,369	3,774	33,793
-	Receivables Due from other funds Inventory Increase (decrease) in:	(1,172) (17)	(583) 241 576	1,049	(706) 241 559
-	Accounts payable Accrued liabilities Due to other funds Deferred revenues	162 (32) (164)	265 (43) 546 391	(33)	427 (75) 349 391
	Net cash provided (used) by operating activities	7,911	27,110	26,323	61,344
-	CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:				
	Special activities Transfers in from other funds Contributions Other expense	(2,549) 9,000 2,955 (621)			(2,549) 9,000 2,955 (621)
<b>,-</b>	Net cash provided (used) by noncapital financing activities	<u>8,785</u>	-		8,785
<b>,</b>	CASH FLOWS FROM INVESTING ACTIVITIES: Interest income	31	<u>715</u>	291	1,037
_	Increase (decrease) in cash	16,727	27,825	26,614	71,166
	Cash balances, February 28, 2003	3,293	96,873	38,582	138,748
<b>-</b>	CASH BALANCES, FEBRUARY 29, 2004	\$ 20,020 ======	\$ 124,698 ======	\$ 65,196 ======	\$ 209,914 ======

# COMBINING BALANCE SHEET - ALL TRUST AND AGENCY FUNDS

#### February 29, 2004

-		EXPENDABLE TRUST Deferred Compensation	NONEXPENDABLE TRUST	Totals
-	ASSETS Cash Investments Interest receivable Advance to other funds	\$ 115,568	\$ 315,696 140 4,967	\$ 315,696 115,568 140 4,967
<b>,</b>	TOTAL ASSETS  LIABILITIES & FUND BALANCE	\$ 115,568 ======	\$ 320,803 =======	\$ 436,371 =======
-	LIABILITIES	\$	\$	\$
-	FUND BALANCE  Reserved for loans & contingencies Reserved for deferred compensation	115,568	320,803	320,803 115,568
	TOTAL LIABILITIES AND FUND BALANCES	\$ 115,568 ======	\$ 320,803 ======	\$ 436,371 =======

# FEDERAL PROGRAMS

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Village Council Village of Laurium, Michigan

I have audited the general purpose financial statements of the Village of Laurium, Michigan as of and for the year ended February 29, 2004, and have issued my report thereon dated August 13, 2004. In my report, my opinion was qualified because the procedures used to collect cash receipts from sales and admissions at fund raising events, and the lack of evidential matter with respect to those cash receipts, did not permit me to apply auditing procedures to satisfy myself as to the reasonableness of such cash receipts stated in the accompanying financial statements. In addition, the general purpose financial statements do not include the General Fixed Assets Account Group and all of the fixed assets and related depreciation of the Water Fund (an enterprise fund). I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Compliance**

As part of obtaining reasonable assurance about whether the Village of Laurium, Michigan's general purpose financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. However, I noted certain immaterial instances of noncompliance, which I have reported to the management of the Village of Laurium, Michigan in a separate letter dated August 13, 2004.

# Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Village of Laurium, Michigan's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. However, I noted a certain matter involving the internal control over financial reporting and its operation that I consider to be a reportable condition, which is described below.

Reportable conditions involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in my judgment, could adversely affect the Village of Laurium, Michigan's ability to record, process, summarize, and report financial data consistent with the assertions of management in the general purpose financial statements. Because of a limited number of available personnel, it is not always possible to adequately segregate certain incompatible duties so that no one employee has access to both physical assets and the related accounting records, or to all phases of a transaction. Consequently, the possibility exists that unintentional or intentional errors or irregularities could exist and not be promptly detected.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, I believe that the reportable condition described above is not a material weakness. I also noted other matters involving the internal control over financial reporting, which I have reported to the management of the Village of Laurium, Michigan in a separate letter dated August 13, 2004.

This report is intended solely for the information and use of the council membership, management, and applicable federal and state awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

John I. Jukuri, CPA

Calumet, Michigan August 13, 2004

#### JOHN I. JUKURI

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SEP - 1 2004
LOCAL AUDIT & FINANCE DIV

August 13, 2004

Council Members
Village of Laurium, Michigan

In planning and performing my audit of the general purpose financial statements of the Village of Laurium, Michigan for the year ended February 29, 2004, I considered its internal control in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide assurance on the internal control. I noted certain matters involving the internal control and its operation and other items that came to my attention in the normal conduct of my audit that are presented to assist in improving accounting procedures and controls.

#### Reportable Conditions/Noncompliance

- 1. The size of the Village's accounting and administrative staff precludes certain internal controls that would be preferred if it were large enough to provide optimum segregation of duties. This dictates that the Village Council remain involved in the financial affairs of the Village to provide oversight and independent review functions. This includes:
  - a. The oversight of financial activities at the George Gipp Arena and Daniell Park.
  - b. The adoption of a conflict of interest policy.
  - c. The adoption of a fixed asset capitalization policy.

#### Other

2. The Village does not maintain a general fixed asset account group for its nonproprietary fund types. I recommend that this account group be established in accordance with generally accepted accounting principles. The Village may experience difficulty in acquiring certain cost information when establishing initial property records, however, GASB Cod. sec. 1400.112 permits the use of estimated costs.

This report is intended for the information and use of the Council membership and applicable Federal and State agencies. I will be pleased to discuss any of the comments with you at your convenience and I am willing to provide the necessary assistance to implement any of the above items.

Sincerely.

John J. Juhwin C. P.A.